

LE2 EXHIBITOR PACKAGE

LE2

Lethbridge Entertainment Expo Exhibitor Package
ENMAX Centre 2510 Scenic Drive South

November 14/15, 2015
Saturday 10am-7pm, Sunday 10am-5pm

ABOUT US

The Lethbridge Entertainment Expo is Lethbridge's first pop culture exposition which celebrates all things entertainment related including gaming, horror, science fiction, comic books, anime, cartoons and collectible toys. We are hoping to build upon earlier success of our first two years which will enable us to continue to offer a quality show to the citizens of Lethbridge and surrounding area! We are working on creating the 2015 guest line-up and are constantly developing our programming features. The city of Lethbridge is a blue collar town also known for its festivals, arts, and culture. Lethbridge has a population of over 89,000 people as well as the University of Lethbridge and Lethbridge College, with an additional population of over 350,000 people in the immediate surrounding area.

OUR GOALS

We are aiming to provide a unique entertaining experience for everyone that participates in the Lethbridge Expo!

THE VENUE – Enmax Centre

We are very excited to be moving the Expo the Enmax Centre!

Located at 2510 Scenic Drive South, The Enmax Centre is a 5,479 seat multi-purpose arena. It features a full-size ice rink and a walking track. It was built to host the 1975 Canada Games and is home to the Lethbridge Hurricanes of the WHL.

FEATURES

- Special guests
- Photo Ops
- Autograph sessions
- Giveaway bags
- Costume Contest
- Guest Q & A's

WHO SHOULD EXHIBIT?

The Lethbridge Expo brings in fans of video games, comics, horror, sci-fi, toys, and pop culture into one location. If you're interested in reaching out to this market and expanding your audience, then this is the right place to showcase yourself.

2015 BOOTH CONFIGURATIONS & OPTIONS

Reserve Your Space Early & Save! Exhibitor Space Will Sell Out!

***Exhibitor space is reserved upon receiving payment!**

Booth Type	Size	# of tables	# of badges	#of chairs	Price
Regular Booth	10'X10' 100sq	1 8X2 skirted	2	2	\$375+gst
Double Booth	10'X20' 200sq	2 8X2 skirted	4	4	\$675+gst
Triple Booth	10'X30' 300sq	3 8X2 skirted	6	6	\$975+gst
Quad Booth	10'X40' 400sq	4 8X2 skirted	8	8	\$1300+gst
Corner Booth	10'x10' 100sq	2 8X2 skirted	2	2	\$475+gst
End-cap	10'X20' 200sq	4 8X2 skirted	4	4	\$875+gst
Artist alley	6'X6' 30sq	1 8X2 skirted	1, maximum 2	1	\$150+gst

Additional Exhibitor Badges \$20 each Power 110v \$60

Tables, Chairs, Carpet and other booth amenities will be rented from Enmax Centre.

A separate order sheet can be requested if you require more than the included amount.

EXHIBIT SPACE

Exhibitor Badges must be worn for setup, during the show, and for exhibitor move-out. The exhibitor agrees to remain setup during all open hours of the Lethbridge Expo. Early move out is not permitted without prior consent from the Expo Committee. Electrical services are available at additional charges. These services are provided by Enmax Centre. Please inquire if needed and order all services in advance.

WEAPONS POLICY

The Lethbridge Expo reserves the right to request that the exhibitor remove items for sale should they be considered dangerous, improperly handled, etc.

- A weapon is defined as any item that could potentially be used to cause harm to someone, any weapon or item prohibited by local, provincial, or federal law, any item indistinguishable from either of the first two cases, any item containing live steel (a sharpened edge that can be used to cut), or any item resembling a gun that is capable of firing a projectile.
- No weapons shall be permitted at the event unless agreed upon with show organizer.
- No metal based weapons may be sold to attendees under the age of 18. When sold to attendees over the age of 18, must be in a sealed container and remain unopened until off of the Expo grounds.

THE FOLLOWING ITEMS ARE FORBIDDEN:

- Realistic replica firearms
- Functional firearms
- Sharpened metal-bladed weapons
- Unsheathed metal weapons (blunt metal weapons are allowed if kept in an anchored sheath kept closed for the duration of the Expo)
- Chains
- Functional projectile weapons
- Blunt weapons (bats, brass knuckles etc.)
- Whips
- Tanks
- Explosive chemical weapons
- Instruments which cause excessive noise
- Radio-active waste
- Catapults
- Sharks with frickin' laser beams

Failure to adhere to one or more of the above rules will result in removal without refund. If the police can arrest you for it, it's probably not the best idea to bring it.

EXHIBITOR SETUP & MOVE-OUT

- Set-up is on Friday November 13th from 12:00pm – 9:00pm
- Move-out is on Sunday November 15th from 5:00pm – 9:00pm.

Exhibitors that require special attention, please contact the Lethbridge Expo for special arrangements.

SALES TAX

Exhibitors are required to collect all applicable taxes in accordance with Revenue Canada.

ADULT MERCHANDISE

Exhibitor agrees not to sell or distribute any adult material to patrons under the age of 18. All "Adult Only" material must be either behind the table, or if displayed, must be bagged and/or covered so that minors cannot open it. Any adult material depicting nudity and/or sexual conduct must be covered. Adult videos and magazines are not allowed to be openly displayed. Keep in mind, this is an all-ages show.

LIABILITY & SECURITY

Vendors hereby agree that they will not make a claim against, sue or attach the property of The Lethbridge Entertainment Expo or any of their affiliated organizations and release them from any and all action, claims, or demands that they now have or may hereafter have for injury, loss or damage resulting from their participation or any liability arising from this venue. They assume and accept full responsibility for any and all damages occurred at Lethbridge Entertainment Expo.

The Lethbridge Expo and Enmax Centre are not responsible for any theft or loss. The Exhibitor is responsible for their own security during the show hours. The Exhibitor agrees to protect, keep,

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and save the Lethbridge Expo, the promoter of the event, forever harmless from any damage(s) or charge(s) imposed for violations of any ordinance or regulation by the Exhibitor, his/ her employees or agents, as well as failure to comply with the terms and agreements of this contract. Further, Exhibitors shall at all times protect, indemnify, save, and keep harmless the Lethbridge Expo against and from any loss, cost, damage, liability, or expense which arises out of or from or by reason of any act or omission of the Exhibitor, his/her employees, or agents.

In the event that the Enmax Centre or any part of the exhibit area thereof is unavailable, whether for the entire event or a portion of the event, as a result of fire, flood, tempest, snow storm, or other such cause, or as a result of governmental intervention, malicious damage, acts of war, strike, labor disputes, riot, or agency which the Lethbridge Expo has no control, or should the Lethbridge Expo decide that because of any such cause it is necessary to cancel, postpone, or re-site the show, or reduce installation time, exhibit time, or move-out time, the Lethbridge Expo shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

The Lethbridge Expo shall have the full power in the interpretation and enforcement of all contract regulations contained herein, and the power to make such amendments thereto, and such further rules and regulations as shall be considered necessary and proper. The foregoing represents the agreement between the under signed Exhibitor and Lethbridge Entertainment Expo, the promoters of the Lethbridge Entertainment Expo for the convention held on November 14-15, 2015.

BOOTLEG POLICY

Any exhibitors selling bootleg items will be asked to remove these items from their booth(s).

FIRE REGULATIONS, FOOD, & CLEANLINESS

Exhibitors must clean and maintain their areas before, during, and after the show. Exhibitors will be responsible for any damage caused by them to the exhibit area/convention center. Exhibitor displays must meet fire codes. No exhibit or debris may obstruct any aisle or doorway. All Fire Extinguishers, Hose Cabinets, Fire Exits, Fire Alarms cannot be blocked or covered at any time during the show. Smoking or alcohol is not permitted on the Expo grounds.

Food is not permitted to be sold at the Lethbridge Expo without the consent of Enmax Centre. Packaged collectible food items may be permitted upon being approved by the Lethbridge Expo Exhibitors Coordinator.

PAYMENT

Exhibitor understands the payment policy and agrees to pay the fees as listed on the Exhibitor Application Forms. If the Exhibitor is sharing or subletting table space, then the person whose name appears on the contract assumes full responsibility for that booth.

Items, gimmicks, merchandise, or other promotional stunts responsible to the Exhibitor must be directly related to the business of the vendor and cannot solicit or promote external organizations unrelated to the Exhibitor or the Lethbridge Expo. The Lethbridge Expo reserves the right to stop any Exhibitor who is not complying with this policy. Failure to comply with this policy can result with expulsion from the Lethbridge Expo without a refund.

REFUNDS & CANCELLATIONS

Exhibitors that cancel on or before August 15, 2015 will receive a 100% refund.

Exhibitors who cancel prior to September 1, 2015 will receive a 50% refund

There will be no refunds for cancellations as of September 1, 2015.

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Company:
 Contact Name:
 Address:
 City: Province: Postal Code:
 Phone: Email:
 Website:

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Booth type _____ Price: _____
 Additional exhibitor badges (\$20.00 EACH) _____
 Electricity (\$60.00 per booth) _____
 Sub-total _____
 GST 5% _____
 Total Balance Owing _____

Please list all items to be sold at the Lethbridge Entertainment Expo:

Lethbridge Entertainment Expo reserves the right to limit sale of specific items!

CHQ# _____ VISA/MC _____ Expiry Date _____ CVC# _____ Postal Code _____

____ I authorize Monkey Bone Productions to process my credit card

Exhibitor Signature _____ **Date** _____

By signing you agree to adhere to the rules and regulations of LE2 and ENMAX Centre. Failure to comply may result in your eviction from LE2 without notice or refund

Cheques or money orders can be mailed to #301-402 2nd Ave S Lethbridge, AB T1J0C3
 Make cheques or money orders payable to Monkey Bone Productions